

Who May Represent the Chapter at the Board of Governors Meeting?

Normally, the elected Governor of a Chapter votes on behalf of the members of his Chapter. In instances where the Governor cannot attend the meeting, the Chapter may appoint an alternate Governor. It is best if this notification can be made in advance of the meeting. This will permit proper preparations to recognize the alternate Governor (name plate, proper name badge, name listed in the Official Roll Call, etc.). However, if a last-minute change is necessary, **any Permanent Member of the Chapter** may be designated as an alternate Governor. This should be done by written notice **on Chapter letterhead, and signed by an officer of the Chapter** (including the Manager). The Chapter Manager (or Assistant Manager), however, is not a Permanent Member and may **not** be named as Alternate Governor.

No Member of the Board of Governors may cast more than one ballot for an issue or candidate. Alternate Governors are considered as Governors for the duration of the meeting. Therefore, a Governor of one Chapter cannot be an Alternate Governor of another Chapter - even if he is a Permanent Member in both Chapters.