



2018 NECA Student Chapter of the Year Application

Scope of the Competition

Activities included in your application should range from the fall 2017 to spring 2018 semesters.

All NECA Student Chapters are eligible and encouraged to participate.

Eligibility

Must originate from an NECA Student Chapter in good standing

Deadline

The completed application, including all signatures and supporting materials, are due on or before **Friday, September 7, 2018 by 4:00 p.m. (EST)** to wa@necanet.org. Non-electronic or late submissions will not be accepted.

Schedule

The winning 2018 NECA Student Chapter of the Year will be announced and recognized at the NECA Student Chapter Summit at the NECA Convention & Trade Show in Philadelphia, PA on Sunday, September 30, 2018.

Recognition

The winning NECA Student Chapter will receive:

- \$1,000 cash prize
- 2018 NECA Student Chapter of the Year Trophy
- An article highlighting the 2018 NECA Student Chapter of the Year in NECA Publications
- Recognition on the NECA website

Questions

Please contact Wanessa Alves at (301) 215-4532 or wa@necanet.org



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Your application must be submitted in Arial 12-point font with 1-inch margins. Handwritten applications will not be accepted.

Please note that every chapter is unique and may not offer all the activities listed in this application. Include what your chapter feels is appropriate and best represents you.

Although brochures, posters, flyers, etc. may be submitted, please use your discretion as to the amount of supporting materials you are including with your application.

Student Chapter Information

College / University: _____

Name of Student Chapter: _____

Year Student Chapter Started: _____

Student Chapter Mailing Address: _____

Student Chapter Contact Name: _____

Phone: _____

Email: _____

Faculty Advisor Name: _____

Phone: _____

Email: _____

2017 – 2018 Student Chapter Officers

President: _____

President-Elect: _____

Vice President: _____

Secretary: _____

Treasurer: _____

Other: _____



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Signatures

We verify that the information provided in this application is true as of the date below and to the best of our knowledge. If any information is found to be false, we understand that our application will be rendered ineligible.

Student Chapter President: _____

Student Chapter Faculty Advisor: _____

NECA Chapter Staff Liaison: _____

Sponsoring NECA Chapter: _____

Date Submitted: _____



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Essay

In a paragraph of 250 words or less, please tell describe why your chapter should win the NECA Student Chapter of the Year award.

Student Chapter Events / Projects

Please limit each description to 100 words or less.

1. Describe your most successful and/or unique project of the year (i.e. fundraising, electrical project); include how many chapter members attended and why you feel it was a success.
2. Describe any competitions, public service projects or volunteer opportunities your chapter has participated in throughout the year; include how many chapter members attended and why you chose to participate in the project.
3. Describe any electrical construction projects that your chapter has participated in throughout the year; include how many chapter members attended and why you chose to participate in the project.

Letter of Recommendation

Provide a brief letter from a school administrator stating why your chapter should be named NECA's Student Chapter of the Year. *The administrator must be someone other than your faculty advisor(s).*

Required Supporting Documents

1. A list of guest speakers and topics discussed; include both NECA member and non-member speakers. (Please indicate who the NECA member speakers were)
2. A list of the events / programs your chapter held during the school year (workshops, membership drives, fundraisers, field trips, volunteer opportunities, etc.)
3. List any projects, meetings, or events that you attended at your sponsoring NECA chapter and how many chapter members attended each (If you did not attend any, please explain why)
4. An annual budget (income and expenses) for your chapter including all fundraising sources
5. An updated roster of your NECA Student Chapter members including e-mail addresses (template attached)