

NECA Chapter Bylaws Approval Process
Rev. 2025

Process for NECA Chapter bylaw submission review and approval:

1. Chapter submits a proposed redlined and a clean copy of the new Chapter bylaws to LR@necanet.org. Chapters are encouraged to provide additional clarifying explanations for any nuanced bylaw language.
2. The bylaws will be compared with the “Recommended Form of Bylaws” for compliance or conformity by the NECA Labor Relations department, as well as a review of nuanced language for approval.
3. Labor Relations will contact the appropriate Field Representative and Regional Director with any questions. This correspondence will also copy the Vice President of Field Labor Relations Services.
4. The bylaws will either be approved by Labor Relations and sent to the Sr. Vice President of Labor Relations and Risk Management for final review or returned to the Chapter with additional action or commentary for additional modifications needed (this includes terms that will not be approved).
5. Once approved, Labor Relations will send the final approved copy to the NECA Administrator to prepare the final document and letter to the Chapter for NECA Chief Financial Officer final approval and signature.
6. NECA Administrator will process and send the final document and signed letter to the Chapter, copying Labor Relations department, Field Representative, and Regional Director.